



Rate Card

Rooms

	Respondent capacity	Viewing room capacity	One way mirror	MRA Live Webstreaming	Focus Vision
Board Room 1	10	6	yes	yes	yes
Board Room 2	8	5	yes	yes	no
Board Room 3	8	4	yes	yes	yes
The Nest	14 up to 25 theatre style	3	yes	yes	no

Rates

	Up to 3 hours	Up to 4 hours	Up to 5 hours	Up to 6 hours
Week day (7.00 am - 5.00 pm)	\$440.00	\$650.00	\$790.00	\$900.00
Week night (5.00 pm - 11.00 pm)	\$490.00	\$720.00	\$880.00	\$1000.00
Weekend	\$590.00	\$860.00	\$1050.00	\$1200.00
Example Bookings	1 x 2hr group 1 x 1.5hr group 3 x IDIs	2 x 1.5hr groups 1 x 3hr group 2 x 2hr groups (back-to-back)	2 x 2hr groups (with half hr breaks)	3 x 1.5hr groups (with half hr breaks)

Inclusive in Rate: room setup, hostess, CD and DVD recordings, wi-fi, flip chart, CD player, white board and time-of-day light refreshments.

All prices exclude GST. 14 day payment terms. Current as of 1/10/2011

Cancellations within 3 working days incurs a 50% cancellation fee, within 24 hours 100% of booking total.

Reschedules within 3 working days incurs a \$50.00 Administration Fee, within 24 hours 100% of booking total.

Optional Extras

Catering		Additional Services	
Cheese and dip platter	\$6.00 pp	Incentive handling	10% of total group incentive
Fruit platter	\$6.00 pp	IT assistance	\$100.00 / hr (min. 1 hr)
Gourmet sandwiches	\$9.00 pp	Additional recordings	\$15.00 each
Assorted pastries	\$7.00 pp	MRA Live Webstreaming	\$150.00 per group
Hot finger food	\$11.00 pp	Web archiving (held for 1 month)	\$50.00 per group
Breakfast Platter	\$7.00 pp	CCTV viewing in additional room	as per room rate
Carafe of apple or orange juice	\$7.00 ea	Printing A4 (charged per sheet)	20c BW / 70c colour
Soft drinks	\$4.00 ea	Corkage	\$5.00 per bottle / six pack